

**Juniata Scholarship Fund FY26  
Faculty and Staff Giving Form (Including Payroll Deduction)**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ I am paid (check one): \_\_\_Bi-weekly \_\_\_Bi-monthly

There are three ways of giving:

**I. Payroll Deduction:**

(please check one)

- ☐ I am not currently enrolled in payroll deduction.  
☐ This is in place of my current payroll deduction.  
☐ This is in addition to my current payroll deduction.

(please check one)

☐ Payroll deduction - **ongoing**. Deduct my gift(s) each pay period until I notify either Human Resources or the Development Office to increase/decrease the stated amount or to stop the deduction process indicated on this form.

☐ Payroll deduction - **fiscal year only**: June 2025 – May 2026

Enter amount and designation for each deduction: (example: Deduct \$10 each pay period for the Juniata Scholarship Fund and \$15 each pay period for JClub.)

Deduct \$ \_\_\_\_\_ each pay period for the Juniata Scholarship Fund.  
Deduct \$ \_\_\_\_\_ each pay period for \_\_\_\_\_.  
Deduct \$ \_\_\_\_\_ each pay period for \_\_\_\_\_.  
Total \$ \_\_\_\_\_ each pay period.

**II. One-Time Payroll Deduction.**

☐ Deduct \$ \_\_\_\_\_ in the following *specific pay period* (s):  
\_\_\_\_\_ for \_\_\_\_\_  
Enter pay period(s) Enter designation

**III. A 2025-26 gift is enclosed.**

- ☐ Check enclosed payable to ***Juniata College***.  
☐ Credit Card-- Please charge (circle one): Visa MasterCard Discover American Express  
Account #: \_\_\_\_\_ CVV Code: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
☐ One Time Payment of \$ \_\_\_\_\_.  
☐ Recurring Payments--Bill my credit card a total of \$ \_\_\_\_\_ monthly through May 31, 2026.  
\$ \_\_\_\_\_ of total should be given to the Juniata Scholarship Fund.  
\$ \_\_\_\_\_ of total should be given to \_\_\_\_\_.  
\$ \_\_\_\_\_ of total should be given to \_\_\_\_\_.

Any questions concerning your gift designation should be directed to Susan Sieber x 3112. You may also call her with your credit card information or go online to [www.juniata.edu/give](http://www.juniata.edu/give).

No goods or services are provided as whole or part consideration for any contributions made by payroll deduction. All payroll deduction contributions are tax deductible as allowed by law.

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

Return this form to the Development Office, Founders Hall.

**Office Use Only**

Payroll Deduction

- ☐ Ongoing--\$ \_\_\_\_\_ total to be deducted each pay period.  
☐ Current Fiscal Year--\$ \_\_\_\_\_ total to be deducted each pay period.  
☐ One-Time \$ \_\_\_\_\_ during pay period.